Departmental Review Committee Report

* The department must provide all of the information requested on this document. This is NOT to be written by the candidate.
* This information will be read carefully by the Teaching Resource Advisory Committee, in collaboration with the FAS Dean’s Office. Please submit to TRAC with the corresponding materials to the relevant Assistant or Sr. Associate Dean, with a Cc to [fas.dean@yale.edu](mailto:fas.dean@yale.edu).

# Case type

Please select the relevant checkbox below.

|  |  |  |  |
| --- | --- | --- | --- |
| Reappointment as  **SENIOR LECTOR II** |  | Promotion to  **SENIOR LECTOR II** |  |

# Candidate’s name

[Type name here.]

# Proposed rank, department/program, effective date

[Example of required formatting—enter the applicable department/program(s) and start date of the proposed future appointment, and delete all other information in this box, including these instructions.]

Senior Lector II, Department of XXXX, effective July 1, 20XX

### 4. Criteria for Reappointment or Promotion to the Rank of Senior Lector II

1. native or near-native proficiency in the language of instruction
2. proficiency in English
3. bachelor’s degree or equivalent, with record of achievement in studies relevant to teaching responsibilities and program needs
4. extensive teaching experience, with documentation of excellence, whether at Yale or elsewhere
5. training in language pedagogy
6. extensive contributions to a language program, e.g., supervision of multi-section courses, demonstrated initiative in the development of materials, independent work with students, advising responsibilities, development of new courses, ability to take on course or program coordination (shown by general administrative skills, experience in training and methodology, experience in training graduate student teachers or in the development of materials, curricula, or tests)
7. substantive participation in campus-based or national professional activities, e.g., not only attending but also generating workshops, seminars, training activities, or conference presentations; reviewing manuscripts for refereed journals or textbook publishers; participating in professional organizations or on national advisory committees; consulting and speaking by invitation
8. documentation of pedagogical innovations or research relevant to the language program, successful grant application and project completion at campus, local, or national level, publication of teaching materials, including 3-5 samples of such contributions.

### 5. Rationale for Appointment

Please fill in a. or b. below in correspondence with the appropriate Case Type (1.).

## a. Reappointment

### Please describe the committee’s assessment of the candidate’s contributions, in accordance with the above criteria (4.), to the curricular and related needs of the department/program at the rank of **Senior Lector II**, along with any additional information the committee would like to provide.

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| [Begin typing. This box will automatically expand.] |

## 5b. Promotion

### Please describe how this candidate meets the above criteria (4.) for promotion to the rank of **Senior** **Lector II**. Please provide additional context for the curricular and related needs that this appointment would fulfill, along with any additional information the committee would like to provide.

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**Submitted by:**

[Please list committee membership]

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