Departmental Committee Report

* The department must provide all of the information requested on this document. This is NOT to be written by the candidate.
* This information will be read carefully by the Teaching Resource Advisory Committee, in collaboration with the FAS Dean’s Office. Please submit to TRAC with the corresponding materials to the relevant Assistant or Sr. Associate Dean, with a Cc to [fas.dean@yale.edu](mailto:fas.dean@yale.edu).

# Case type

Please select the relevant checkbox below.

**SEARCH REVIEW**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Initial appointment as  **SENIOR LECTOR I** |  | Reappointment as  **SENIOR LECTOR I** |  | Promotion to  **SENIOR LECTOR I** |  |

# Candidate’s name

[Type name here.]

# Proposed rank, department/program, effective date

[**Example** of required formatting—enter the applicable department/program(s) and start date of the proposed future appointment, and delete all other information in this box, including these instructions.]

Senior Lector I, Department of XXXX, effective July 1, 20XX

### 4. Criteria for Initial Appointment, Reappointment, or Promotion to the Rank of Senior Lector I

1. native or near-native proficiency in the language of instruction
2. proficiency in English
3. bachelor’s degree or equivalent, with continued study relevant to teaching responsibilities and program needs
4. extensive teaching experience, with documentation of excellence, whether at Yale or elsewhere
5. training in language pedagogy
6. demonstrated capacity for substantive contribution to a language program, e.g., cooperation in multi-section courses, demonstrated initiative in the development of materials, independent work with students, advising responsibilities, development of new courses, ability to take on course or program coordination (shown by general administrative skills, experience in training and methodology, experience in training graduate student teachers or in the development of materials, curricula, or tests)
7. participation in professional activities, e.g., workshops, seminars, training activities, conferences

### 5. Rationale for Appointment

Please fill in a., b., or c. below in correspondence with the appropriate Case Type (1.).

## a. Initial Appointment

### Please describe how this candidate meets the above criteria (4.) for appointment at the rank of **Senior** **Lector I**. Please provide additional context for the curricular and related needs that this appointment would fulfill, along with any additional information the committee would like to provide.

|  |
| --- |
| [Begin typing. This box will automatically expand.] |

## b. Reappointment

### Please describe the committee’s assessment of the candidate’s contributions, in accordance with the above criteria (4.), to the curricular and related needs of the department/program at the rank of **Senior Lector I**, along with any additional information the committee would like to provide.

|  |
| --- |
| [Begin typing. This box will automatically expand.] |

## c. Promotion

### Please describe how this candidate meets the above criteria (4.) for promotion to the rank of **Senior** **Lector I**. Please provide additional context for the curricular and related needs that this appointment would fulfill, along with any additional information the committee would like to provide.

|  |
| --- |
| [Begin typing. This box will automatically expand.] |

**Submitted by:**

[Please list committee membership]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINT NAMES DATE